



EMPLOYMENT APPLICATION

Interview Date: \_\_\_\_\_

AN ADVENTURE & EXPLORATION DESTINATION FOR KIDS

Position Applying For:  Directeur Sportif  Assistant Director  Head Coach  Assistant Coach

Location:  Peninsula  San Francisco  East Bay
 Palo Alto  Richmond District  Walnut Creek
 Sunset District

Availability:  Full-Time  Part-Time  Summer  Year-Round

PERSONAL INFORMATION

Name \_\_\_\_\_
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_
Primary Phone \_\_\_\_\_ Second Phone \_\_\_\_\_ Email \_\_\_\_\_

EDUCATION

Current Status:  High School Student  High School Grad.  College Student  College Grad.  \_\_\_\_\_
High School: \_\_\_\_\_ Dates Attended: \_\_\_\_\_
College: \_\_\_\_\_ Dates Attended: \_\_\_\_\_ Major: \_\_\_\_\_
Other Schooling: \_\_\_\_\_ Dates Attended: \_\_\_\_\_ Focus: \_\_\_\_\_
Languages Spoken: \_\_\_\_\_ Proficiency: \_\_\_\_\_

PROFESSIONAL EXPERIENCE

Employer \_\_\_\_\_ Address \_\_\_\_\_
Describe your work: \_\_\_\_\_
Dates of Employment: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_
Supervisor's Name: \_\_\_\_\_ Phone \_\_\_\_\_ May we contact employer? \_\_\_\_\_
Employer \_\_\_\_\_ Address \_\_\_\_\_
Describe your work: \_\_\_\_\_
Dates of Employment: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_
Supervisor's Name: \_\_\_\_\_ Phone \_\_\_\_\_ May we contact employer? \_\_\_\_\_

www.wheelkids.com

3313 VINCENT RD. #102, PLEASANT HILL, CA 94523

SAN FRANCISCO
(415) 654-3220
info-sf@wheelkids.com

PENINSULA
(650) 646-5435
info-pa@wheelkids.com

EAST BAY
(415) 654-3244
info-wc@wheelkids.com



# EMPLOYMENT APPLICATION

A N A D V E N T U R E & E X P L O R A T I O N D E S T I N A T I O N F O R K I D S

## ACTIVITY EXPERIENCE (use a separate sheet if needed)

Provide a detailed description of your experience working with children:

---

---

---

Describe your bicycling abilities and skills (e.g., life-long cyclist, casual rider, mechanic, LCI certified, etc.):

---

---

---

Describe your other activity-oriented abilities and skills (e.g., botany, art, storytelling, etc.):

---

---

---

Describe your leadership experience and skills:

---

---

---

## LEGAL INFORMATION

Are you at least 18 years of age?  Y  N    If NO, do you have a work permit?  Y  N

If hired can you prove that you are eligible to work in the U.S.?  Y  N

Are you willing to submit to a background check by an agency or organization of Wheel Kids' choosing?  Y  N

Is there anything else we should know?

---

---

---

www.wheelkids.com

3313 VINCENT RD. #102, PLEASANT HILL, CA 94523

**SAN FRANCISCO**  
(415) 654-3220  
info-sf@wheelkids.com

**PENINSULA**  
(650) 646-5435  
info-pa@wheelkids.com

**EAST BAY**  
(415) 654-3244  
info-wc@wheelkids.com



# EMPLOYMENT APPLICATION

AN ADVENTURE & EXPLORATION DESTINATION FOR KIDS

## EMPLOYMENT GUIDELINES & REQUIREMENTS

All staff must be First Aid & CPR certified and able to provide proof of certification at the beginning of employment.

Are you First Aid & CPR certified?\*  Y  N If YES, provide expiration. First Aid: \_\_\_\_\_ CPR: \_\_\_\_\_

\*CPR & First Aid Certification is not a requirement for hire. Wheel Kids will provide CPR and First Aid training for new hires.

To make staff easily identifiable to riders and parents, wearing a staff t-shirt/sweatshirt will be required. It is Wheel Kids Bicycle Club, Inc. policy that inappropriate tattoos and piercings must be covered or removed during event hours at the discretion of the General Manager.

Are you willing to comply with this dress code and appearance policy?  Y  N

Smoking during event hours is prohibited. The use of drugs and/or alcohol during event hours or coming to work under the influence of drugs and/or alcohol will result in immediate termination.

Are you willing to comply with this smoking, drug and alcohol policy?  Y  N

## AGREEMENT

I hereby authorize Wheel Kids Bicycle Club, Inc. to thoroughly investigate my background, references, employment record and other matters related to my suitability for employment. I authorize persons, schools, my current employer (if applicable), previous employers and organizations contacted by Wheel Kids Bicycle Club, Inc. to provide any relevant information regarding my current and/or previous employment, and I release all persons, schools, and employers of any and all claims for providing such information.

I agree that, if employed, I will conform my conduct to the rules and regulations of Wheel Kids Bicycle Club, Inc. I also agree that I shall not during, or at any time after the termination of my employment with Wheel Kids Bicycle Club, Inc., use for myself or for others, or disclose or divulge to others including

future employees or contractors, any trade secrets, confidential information, or any other proprietary data of Wheel Kids Bicycle Club, Inc.

I understand and agree that Wheel Kids Bicycle Club, Inc. requires all bicycles, including staff's, to have operable brakes at front and rear, and that fixed-gear bicycles are not allowed for work events. I agree to wear a helmet during all Wheel Kids Bicycle Club, Inc. bicycle riding activities.

I hereby declare that the above information is true and complete to the best of my knowledge. I further understand that should Wheel Kids Bicycle Club, Inc. employ me, any misrepresentation, false statements, or omission contained herein will be cause for termination.

I have read the above Agreement and agree to its terms.  Y  N

Signature \_\_\_\_\_ Date \_\_\_\_\_

## DELIVERY

Please send this form, preferably as a PDF via email, with letter of interest and resume to:

tiffany@wheelkids.com | 415-654-3244

3313 VINCENT RD. #102, PLEASANT HILL, CA 94523

FOR INTERNAL USE ONLY:

- Letter of Interest
- Resume
- Employment App.

- Hire
- Position: \_\_\_\_\_
- Pay Rate: \_\_\_\_\_

- Hold
- Decline